

**PROJECT:**

## Upscale and Mainstream Green Office Lifestyles in **Viet Nam**



**Implementing entity:**  
Asian Institute of Technology  
Center in Vietnam (AITCV)



**Project partners:**  
Centre of Environment Training  
and Communication (CETAC)



**Amount:**  
Budgeted: USD196,930  
Spent: USD195,635.78



**Duration:**  
13.04.2017 – 15.01.2019

**Project objective:**

The overall objective of the project was to upscale and mainstream Low-Carbon Sustainable Lifestyles patterns and behaviour amongst consumer groups of employees in offices. The project targeted the key domains of consumption (energy, waste, water) and aimed to reduce impact on the environment and mitigates climate change. It contributed to the implementation of the Master Action Plan of Vietnam's Green Growth Strategy, National Road Map to reduction of GHG emissions and other related Sustainable Consumption and Production strategies and action plans.

Specific objectives were to: promote and implement Green Office Lifestyles for consumer groups of employees in three of most relevant areas (i.e. service providers, manufacturing and civil/public organizations) in Vietnam; develop the Green Office Lifestyles Toolkit and Green Office Standards as standardized materials for the use of public audience.

**Project status: Completed**

01

A **Green Office (GO) Toolkit** and **Standard** were developed through the project. While the Toolkit includes instruction material and a database for GO lifestyles trainers, the Standard identifies the GHG emission calculation method, monitoring, reporting and GO-VN certification process.

02

Ten offices were selected through an open call to participate in the implementation phase of the project. Trainers and auditors specialized in the Toolkit and Standard respectively assisted the offices in this regard.

03

Out of ten offices, two were certified in line with the standard criteria and eight in line with the advanced criteria.

04

The experience from three offices was chosen for the development of case studies.

05

At the end of the project the GO Toolkit and Standard were merged into one document entitled **GO Guideline**, with GO Standard turning into GO Criteria. The latter was advised by the Ministry of Industry and Trade to facilitate the acceptance of the document by the Government.

06

The GO Guideline was presented at a multi-stakeholder dialogue workshop that included representatives from the various ministries.

07

The CO<sub>2</sub> emission calculation methodology is based on the GHG protocol. The reduction was 25 tCO<sub>2</sub>eq for eight offices by the end of the project. Two participating offices were excluded from the calculation due their staffing and electricity meter issues.